

Durham Democratic Party Facility Rental Application

Return completed request 30 days prior to the event to Durham County Democratic Party, P.O. Box 468, Durham, NC 27702

or email to durhamcosecrerary@gmail.com

You may write on back if needed

		Location in site - select one:			
		Auditorium, Classroom,		Start	End
1	School / site requested:	School or Site name:	Media Ctr, Etc.	Date:	Time:
	1st choice school/site				
	2nd choice school/site				
	3rd choice school/site				
2	Contact Person(s)	Name:	Email:	Phone:	
	1st Choice				
	2nd Choice				
3	Name of Organization:				
4	Purpose for use of space/describe event in detail. You may attach additional sheets:				
5	Equipment Requested (be specific):				
6	Number of participants/spectators:	Adults _____	Children _____		
7	Will participants be charged a fee?	No _____	Yes, amount \$ _____		
	Will spectators be charged a fee?	No _____	Yes, amount \$ _____		
	Office Use Only:				
	Date Received:				
	Application Fee:				
	Amount Due: _____	Date Paid: _____			
	Request approved	Date: _____			
	Request Denied, give explanation	Date: _____			